



Horseshoe Bend School District

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REQUEST TO APPEAR BEFORE THE BOARD

Public Comment Procedures

The Horseshoe Bend School District Board of Trustees appreciates your input and request that you follow the procedures below:

- To request to make a public comment, complete this form and submit it to the Clerk of the Board prior to the start of the meeting. Public comment is limited to three (3) minutes in duration.
- To make a request for a formal presentation, complete this form and submit it to the Clerk of the Board one week prior to the meeting.
- If there is a group who all wish to speak, a single spokesperson must be selected. Members of the group will not be allowed to speak as individuals on the same topic at the same meeting.
- The Chairman may interrupt or terminate an individual's statement if it is too lengthy, personally directed, abusive, obscene, repetitive, or irrelevant.

Name: _____

Address: _____

Email Address: _____

Brief description of reason to appear before the board:

I have read and agree to the terms of the Public Comment Procedures (listed above):

Signature: _____ Date: _____